

New Brunswick Aboriginal Peoples Council

REQUEST FOR PROPOSALS Project Evaluation



Artist: Susan Sacobie

LOOKING OUT FOR EACH OTHER: ASSISTING ABORIGINAL FAMILIES AND COMMUNITIES WHEN AN ABORIGINAL WOMAN GOES MISSING

New Brunswick Aboriginal Peoples Council
320 St. Mary's Street
Fredericton, NB E3A 2S4
Phone: (506) 458-8422 | Fax: (506) 451-6130

lofeo@nbapc.org

Date: January 12, 2018

1. Invitation

The New Brunswick Aboriginal Peoples Council (NBAPC) is inviting qualified consultants with experience in Aboriginal and community driven projects and an in-depth knowledge of project evaluation to evaluate the NBAPC project entitled: Looking Out For Each Other- Assisting Aboriginal families and communities when an Aboriginal woman goes missing (LOFEO).

2. Background

The New Brunswick Aboriginal Peoples Council is a political voice for indigenous peoples who live off reserve in New Brunswick. We are currently working on a three-year project called Looking Out For Each Other: Assisting Aboriginal families and communities when an Aboriginal woman goes missing. The objective of this project is to collaborate with other Aboriginal organizations in Eastern Canada to provide non-discriminatory and non-victim blaming support systems for families. We intend to establish a first response system that can connect families, friends and communities with trained and sympathetic professionals who are in the position to improve outcomes through police investigation, media reporting and legal services.

3. The Purpose of this Project

The purpose of this project is to improve policing and justice system responses to missing Aboriginal women, girls and gender minorities and their families and friends. We are developing a Healing Circles process as a means to engage families and communities of missing and murdered Aboriginal woman to determine their needs. In response to the Healing Circle methodology we will develop supportive and responsive tools, policies and protocols for media, police and lawyers:

- A helpline for families and friends of missing and murdered women will be established within Aboriginal organizations within each province acting as a referral service.
- Webinars will be employed for training law students and lawyers.
- Investigative checklists and protocols and risk assessment tools for police.

- Media kits will be employed for training journalism students and journalists.
- Curriculum will be developed for journalism schools, law schools and police academies.

These tools will provide supports and enable rational non-discriminatory decision-making; which will be tested as pilots in various sites by stakeholder organizations and institutions.

4. Scope of Work

The successful consultant will work with the LOFEO Leadership Circle at NBAPC to conduct an evaluation of the LOFEO project to assess the processes and outcomes of the project as established during the planning phase and to ensure that the project deliverables are on time, within budget and at the required level of quality. The successful consultant will employ intersectional and gender-based analysis to ensure that all outputs are designed to contribute to gender equality and do not reinforce pre-existing stereotypes (account for racial and gender concerns).

This proposed project evaluation will endeavor to answer the following questions:

1. Did the project team organize accessible Healing Circles and were they effective as a means of family and community engagement?
2. Did the project team develop tools, policies and/or protocols that are culturally safe, available and accessible?
3. Did the project team successfully develop appropriate media resources suitable for training journalism students?
4. Did the project team successfully develop appropriate legal resources for training law students and lawyers?
5. Did the project team successfully develop policing resources that may contribute to improved policing practices for families and friends?

6. Did the project team successfully establish modes of delivering project outcomes, including for example an appropriately supported helpline?

5. Deliverables under the Contract

- Detailed work plan, including proposed evaluation methodology
- Reports- 2 annual and 1 final (funding for this project was first received in April 2017, therefore the first report should include a summary evaluation of the preparatory project phase.)

6. Contract Timeline

- February 28th, 2018- September 30th, 2021

7. Proposal Requirements

- Outline Work plan
- Understanding of this Project, Scope, Approach and Methodology
- Declaration of Qualifications (Attach a separate CV)
- Budget for evaluation services

8. Application deadline

Please submit 1 electronic copy of your complete proposal before 4pm on February 9th, 2018 to:

Michelle Perley,
LOFEO Project Manager
New Brunswick Aboriginal Peoples Council
320 St. Mary's Street
Fredericton, NB E3A 2S4
lofeo@nbapc.org

9. Questions/Inquiries

Questions about this proposal should be submitted in writing and directed to Michelle Perley at lofeo@nbapc.org